



PHH Media



We Want to Celebrate You!

Every day, nurses step forward embracing new technologies, resolving emerging issues, and accepting ever-changing roles in their profession. Nurses lead the way for their patients, colleagues, organizations, and the health care industry as a whole.

This year's theme, "[Nurses: Leading the Way](#)," recognizes nurses as leaders and patient advocates at the bedside, in the boardroom, throughout communities and in the halls of government. Wherever health care is provided, a nurse is likely to be there — hospitals, ambulatory care centers, private practices, retail and urgent care clinics, nurse-managed health centers, homes, schools, nursing homes, and public and nonprofit agencies.

Source material provided by [The American Nurses Association \(ANA\)](#). ANA advances the nursing profession by fostering high standards of nursing practice, promoting the rights of nurses in the workplace, projecting a positive and realistic view of nursing, and by lobbying the Congress and regulatory agencies on health care issues affecting nurses and the public. To learn more about the American Nurses Association, visit nursingworld.org.

We thank you and celebrate **YOU!!** Please stop by your local PHH office and pick up this year's gift of appreciation.

Pediatric Home Healthcare Team

Fort Worth Office

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May

Special Points:

- ☺ Nurses Week
- ☺ Community Events
- ☺ Nurse of the Month

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Points from QA

We have recently had complaints from many nurses that changes are being made to medication directions and dosing after nurses have been initialing for current directions.

The first nurse in the house for the new week is the one responsible for making for sure the **MAR** is correct and making changes or corrections. She is to sign on the **left side** of page for transcribing changes, and for verifying the changes are accurate. For new medications the nurse receiving the order must sign on the left side of the page showing she verified the medication dosing and directions are accurate. If changes need to be made after a nurse has initial for any medications on the **MAR** then a new physicians order must be written, and the medication with changes, must be written in as if it is a new medication, the other medication or old directions should be DC'ed. But you cannot make changes to directions or orders after another nurse has initialed and administered medications as previously ordered.

SO AGAIN YOU CANNOT MAKE CHANGES TO A MEDICATION DOSE, AMOUNT, ROUTE OR ANY OTHER CHANGES AFTER A NURSE HAS INITIAL FOR CURRENT ORDER!!

Each Nurse is to - Review each medication with Plan of Care and new Supplementary Physicians orders. If any corrections/changes need to be made, DC the medication and rewrite it, making the appropriate changes. Sign the bottom of **EVERY** page, including the PRN medications and addendum pages. Your signature indicates that you have reviewed each medication and are aware of all medications prescribed for the patient.

Supplemental Physicians Orders - We were also informed we have nurses that do not know how to write a physician's order!!!!!!!

Every Order (verbal, newly prescribed medications, discharge orders, doctor office notes containing new orders, etc.) must be transcribed on the **PHH** Letterhead form with the patients and doctor information Completely filled out by the nurse working that shift.

(Update the MAR if needed)

If dietary/PT/ST/OT/visual/developmental therapy have suggestions, the nurse receiving that information is required to call the primary care physician to obtain a verbal order. Upon receipt of the order, transcribe on **PHH** sup Physicians Order Form and add applicable information to the MAR.

The white copy comes to the office, the yellow copy stays in the home. Once the white copy is received in the office, we send it to the doctor for a MD signature. For verbal/phone orders, the nurse must talk to the doctor office directly, notate the name of the person giving the order sign your name as the "**Order Received BY**", bring the white copy to the office as soon as possible and leave the yellow copy in the home.

Please complete an infection control report when receiving orders for any antibiotic/ steroid/ antiviral.

If a caregiver wants to request additional orders or changes in current orders, it is the nurse's responsibility to call the doctor's office with supportable request. Parent's wishes are not doctors' orders, but we can follow "**Verbal Orders**" from the physician.

If medication is found in the home, then we must still write a physician's order and please include pharmacy name and phone number along with the MD/DO information and the date of the original prescription on the supplemental physician's order.

Lois Cantrell, LVN

Quality Assurance



Directors Directive

Greetings PHH Friends and Family!

The seasons have changed and it's the great time for nurses in the home to initiate Spring Cleaning to ensure that paperwork, supplies, medications, equipment and appointment calendars are stocked and organized. Touch bases with parents and fellow nurses to become familiar with where nursing paperwork is kept and ensure that adequate supply of nursing notes and extra documentation forms, specific to your patient's care are available. Let us know what documentation forms we can send out or omit from monthly MAR packets to meet your needs. Please take time to check the quantity and expiry of medications and supplies on hand and offer assistance to parents and caregivers to call for replenishment, as needed.

This is also a great time to check replacement filters on equipment for cleanliness, even if this is aspect of care is typically performed by parents or another shift. Please also check oxygen tanks on hand for contents and call for replacements, if applicable. If you're not sure how to check oxygen cylinders, please check out QA's article in this newsletter. As always, we are here to help you with any of these needs or for clarification.

Many of our special kids have battled infections over the winter months. Changing weather conditions and exacerbation of allergies are the most likely culprits, but to ensure that the warmer months are happy and healthy ones for our patients, please remember the importance of hand hygiene in infection prevention. Hands should be washed for at least 20 seconds with soap and water at the beginning of the shift and any time hands are visibly soiled. Clean hands should be sanitized with provided gel before providing patient care. Please also remember that while gloves may protect you from exposure during patient care, out of the box they are not clean, even if they are free from visible soil. Anytime you are performing an activity that requires clean hands, sanitizer should be used on your bare hands and top of your gloves. Don't forget to wash your patient's hands, too, and encourage hand hygiene among caregivers and siblings in the home.

In truth, families within the same home don't pose the same infection risks as outside parties or exposures, but diligent infection prevention is an vital step in keeping our patients healthy and at home.

Rebekah Diaz, RN
Director of Nursing Care Services
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Warm weather is around the corner. This month I want to talk about how great of an honor it is to work for you guys here in Fort Worth. I do not know what it is like to have a special needs child, however talking to you and hearing your concerns makes this job have a purpose.

The greatest feeling is when a nurse is excited to be working with a kiddo, and the kiddo working with the nurse. When that great fit is accomplished, it becomes the motivation to work hard day in and day out. As you know with any job there are good days and bad days. However, being helpful in the process of finding what a nurse and family want make the bad days easier. I want to thank you for allowing me to be part of your life. Finally, if there is anything that I or our company can do better to meet your needs please let us know!

Please note that Memorial Day is a holiday, you will receive time and a half for working that Monday. The office will be closed May 26th and there will be NO mail delivery!

Mike Stine
Account Manager

Honors and Celebrations



Nurse of the Month: **Trina Swartz**

Trina has been a phenomenal worker. She picks up as available, timely in corrections, and has been a great help to our clinical staff.

Thank you for all of your hard work Trina!

Keep up the good work, next month it could be you that we celebrate!

You can receive a **referral bonus**:

*After a nurse works 160 hours, you can receive a referral bonus of **\$400 for RNs \$200 for LVNs.***

The staffing coordinators can provide job applications and answer any questions. We have part-time, full-time, and PRN work available. If you are looking to work any additional hours or have any schedule changes, please notify the office.

Staffing Coordinator/Recruiting Team



Supporting our PHH family



Hawaiian Falls is having Champions Day on **June 21, 2014**. From 8:30-10:30 the park is designated for Special Needs kids. The child is free and it is \$5.00 for anyone else coming with the child.

We will sponsor **2 people** (a nurse and caregiver) to go with each of our PHH kiddos, however as many of the family that wants to go is welcome..

You are welcome to stay all day at the park, but 8:30 -10:30 is just for you!

We will need a head count by **June 9**, so they need to RSVP to me via email: candice@pediatrichomehealthcare.com or call 972-935-3323.

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Where Kids Come First!



<https://www.facebook.com/PHHcare>

Events & Training

Family & Professionals:

May 17th 11am-2pm @ Dr. Pepper Park in Frisco

Kids teach Kids Expo

www.ridersbaseball.com/kidsteachingkids

June 14th 10am-2pm @ North Park Mall

Stephanie's Day resource fair for families

June 21st 8:30am-10:30am all Hawaiian Falls locations

Champions Day - RSVP to PHH by June 9th!

Trach & Vent Class:

June 23rd 10am-3pm in Fort Worth

Please contact your local office regarding upcoming classes & sign up prior to attending

...And Another Thing

It is a very exciting time for PHH, thanks to all the hard work of our office staff, marketing, and clinical we are going as a company and family! It's a great to know we are growing because of all the hard working quality people that are apart of PHH!

With that being said, we would like to announce the promotion of **Aubree Coats** to Account Manager. She will be moving to **Houston** to open up our new office **June 1!** Stop by the office to wish her good luck and farewell...

Also, we now have Dallas North and South, with the split of that office Adam Aaron, has been promoted to Account Manager of South office! We would like to **congratulation** him and wish him luck with his growing office.

Staffing Coordinator/Recruiting Team